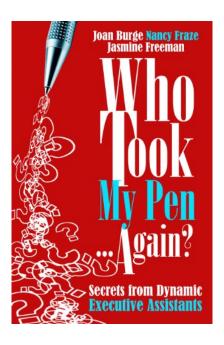
Free Who Took My Pen ... Again? Secrets from Dynamic Executive Assistants PDF







Free Who Took My Pen ... Again? Secrets from Dynamic Executive Assistants by by By Jasmine Freeman, Nancy Fraze, Joan Burge

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Finally! A book for executive assistants written by executive assistants! Overflowing with secrets, tips, and tools of the profession, this book is a ready resource created by those who walk the walk and talk the talk of the complex administrative professional role. They really get it. Inspired by the Office Dynamics 18th Annual Conference for Administrative Excellence, themed The Path Forward: Adding Value Every Day, the authors drew on the attendees' knowledge as well as their own years of experience to develop the content for this book. Who Took My Pen ... Again? offers practical, creative strategies for achieving success and building leadership attributes, compiled from the diverse experiences of high-achieving administrative professionals in a wide variety of businesses and industries. Are you ready to rise to the top of your game and become your very best, gaining new insights and reaching the highest heights? Whether you've been in the field for twenty minutes or twenty years, this book is a must resource you will refer to again and again!

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