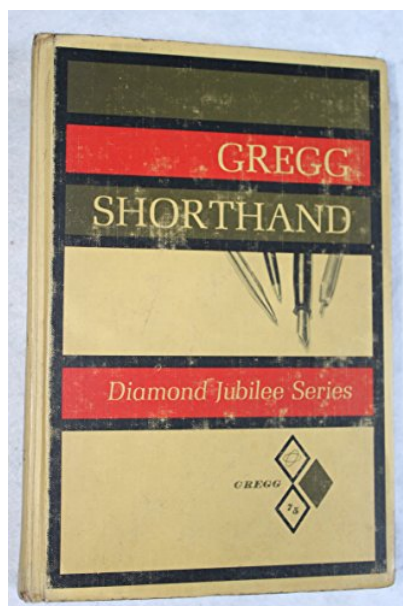


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This text is designed to accomplish two major objectives:.. success in dictation and in transcription. Each lesson is divided into two parts. The first provides students with preview words to assure that dictation speed is attainable; the second develops specific skills needed in the transcription process.

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R.e.a.d Gregg Shorthand: Diamond Jubilee (Diamond Jubilee Series) Review

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